

## Activity Return for Update

If an activity is ***returned for an update***, you will receive email notification and a message will be posted on the bottom of the activity indicating what additional information is needed in order to receive prior approval.



Log into your provider account, and select the returned activity. Then, select "modify". Upload requested documents and/or post a message in the "***Additional information for CDR***" section with the activity application.

**Note:** unable to upload a document? Email the document to [priorapproval@eatright.org](mailto:priorapproval@eatright.org) with the **activity number and title**



Once request documentation or information is uploaded, select "**SUBMIT.**"



Complete activity applications take ***4-6 weeks*** for review once submitted.