

# Registration Eligibility Application Packet International Reciprocity



Commission on Dietetic Registration  
120 S Riverside Plaza, Suite 2190  
Chicago, IL 60606-6995

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## Registration Eligibility Application Instructions – International Reciprocity

### Commission on Dietetic Registration (CDR)

Standards for eligibility to take the registration examination for dietitians are established by CDR, the credentialing agency for the Academy of Nutrition and Dietetics (Academy). Please note that each country has their own credentialing agency with policies and procedures that an individual must comply with to meet the registration eligibility requirements to become credentialed as a dietitian in that country. Individuals who want to be credentialed in the United States by CDR as a Registered Dietitian (RD), Registered Dietitian Nutritionist (RDN), Dietetic Technician, Registered (DTR) or Nutrition and Dietetics Technician, Registered (NDTR) must comply with CDR requirements.

### International Reciprocity Agreements

Reciprocity is extended to individuals who completed all certification requirements (didactic, supervised practice and examination) in the country with whom CDR has an agreement.

CDR currently has reciprocity agreements with the following foreign regulatory boards:

- Dutch Association of Dietitians/Ministry of Welfare, Public Health and Culture
- Philippine Professional Regulation Commission
- Irish Nutrition and Dietetic Institute

### Registration Eligibility Application Instructions

All individuals applying for registration eligibility through one of CDR’s reciprocity agreements must complete a Registration Eligibility Application and return this application along with the required documentation. The Registration Eligibility Application (which can be found on Page 5 of this application packet) must be filled out in its entirety. You will be asked for both your demographic information as well as information regarding your education.

The academic and practice documentation that must be submitted with an application varies by reciprocity agreement. Please refer to the following chart to verify which documentation needs to be included with your application.

For additional information, please contact CDR at [cdrexams@eatright.org](mailto:cdrexams@eatright.org) or by calling Rebecca Beavers at 800-877-1600, Ext. 4781.

### Required Documentation by Reciprocity Agreement

Submit appropriate original documentation with this application as indicated in the chart below.

	Original Foreign Degree Equivalency Statement	Verification Form from Philippine Professional Regulation Commission Board of Nutrition and Dietetics <sup>2</sup>	Verification Form from the Dutch Association of Dietitians/ Ministry of Welfare, Public Health and Culture <sup>3</sup>	Verification Form from the Irish Nutrition and Dietetic Institute <sup>4</sup>
Dutch Reciprocity	X		X	
Philippine Reciprocity	X	X		
Irish Nutrition and Dietetic Institute	X			X

<sup>2</sup>Submit a Verification Form bearing the original signatures of the Commissioner and Chairman of the Philippine Professional Regulation Commission Board of Nutrition and Dietetics.

<sup>3</sup>Submit a Verification Form bearing the original signature of the Chairman of the Dutch Association of Dietitians, Ministry of Welfare, Public Health and Culture

<sup>4</sup>Submit a Verification Form bearing the original signature of the designated official of the Irish Nutrition and Dietetics Institute.

## **Independent Foreign Degree Evaluation Agencies**

Applicants are required to submit a Foreign Degree Equivalency Statement with their application and must use one of the following Independent Foreign Degree Evaluation Agencies.

### **Academic and Professional International Evaluation, Inc. (APIE)**

PO Box 5787  
Los Alamitos, CA 90721-5787  
562/594-6498  
[apie@msn.com](mailto:apie@msn.com)  
[www.apie.org](http://www.apie.org)

### **Academic Credentials Evaluation Institute, Inc. (ACEI)**

PO Box 6908  
Beverly Hills, CA 90212  
310/275-3530 or 800/234-1597  
Fax: 310/275-3528  
[acei@acei1.com](mailto:acei@acei1.com)  
[www.acei1.com](http://www.acei1.com)

### **American Education Research Corporation, Inc. (AERC)**

PO Box 996  
West Covina, CA 91793-0996  
626/339-4404  
Fax: 626/339-9081  
[aerc@verizon.net](mailto:aerc@verizon.net)  
[www.aerc-eval.com](http://www.aerc-eval.com)

### **Bruscan Educational Information Services**

3317 Finley Road, Suite 214  
Irving, TX 75062  
214-693-3869  
Fax: 972-600-8500  
[info@bruscan.com](mailto:info@bruscan.com)  
[www.bruscan.com](http://www.bruscan.com)

### **Center for Educational Documentation, Inc. (CED)**

PO Box 170116  
Boston, MA 02117  
617/338-7171  
Fax: 617/338-7101  
[www.cedevaluations.com](http://www.cedevaluations.com)

### **Educational Perspectives (EP)**

P.O. Box A3462  
Chicago, IL 60690-0353  
312/421-9300  
Fax: 312/421-9353  
[info@edperspective.org](mailto:info@edperspective.org)  
[www.edperspective.org](http://www.edperspective.org)

### **Foreign Credentials Services of America (FCSA)**

1910 Justin Lane  
Austin, TX 78757  
512/459-8428  
Fax: 512/459-4565  
[info@foreigncredentials.org](mailto:info@foreigncredentials.org)

### **Foundation for International Services, Inc. (FIS)**

505 Fifth Avenue South, Suite 101  
Edmonds, WA 98020  
425/248-2255  
Fax: 425/248-2262  
[info@fis-web.com](mailto:info@fis-web.com)  
[www.fis-web.com](http://www.fis-web.com)

### **Globe Language Services, Inc.**

305 Broadway, Suite 401  
New York, NY 10007  
212/227-1994, fax: 212/693-1489  
[info@globelanguage.com](mailto:info@globelanguage.com)  
[www.globelanguage.com](http://www.globelanguage.com)

### **International Education Research Foundation (IERF)**

Credentials Evaluation Services, Inc.  
PO Box 3665  
Culver City, CA 90231  
310/258-9451  
[www.ierf.org](http://www.ierf.org)

### **Josef Silny & Associates**

International Education Consultants  
7101 SW 102nd Avenue  
Miami, FL 33173  
305/273-1616  
Fax: 305/273-1338 or 273-1984  
[info@jsilny.com](mailto:info@jsilny.com)  
[www.jsilny.com](http://www.jsilny.com)

### **SpanTran: The Evaluation Company**

2400 Augusta Drive, Suite 451  
Houston, TX 77057  
713/266-8805  
Fax: 713/789-6022  
[www.spantran.com](http://www.spantran.com)

### **World Education Services, Inc. (WES)**

Bowling Green Station  
PO Box 5087  
New York, NY 10274-8057  
212/966-6311  
[info@wes.org](mailto:info@wes.org)  
[www.wes.org](http://www.wes.org)

### **WES — Branch Offices**

Chicago - 312/222-0336  
Miami - 305/358-6688  
San Francisco - 415/677-9378  
Washington DC - 202/331-2925

### **Registration Eligibility Application Timeline**

The Registration Eligibility Application and all supporting original documentation must be mailed to CDR in one packet. CDR recommends that you send application materials via a traceable mail service so that you may track the progress and delivery of your documents. CDR is not responsible for any lost documentation sent by a candidate. Original documentation will be returned once an application had been received and processed. Please allow 3-5 days for processing of the eligibility application from the date CDR receives the mailing.

Once registration eligibility is established CDR will notify its testing agency, Pearson VUE, of applicant eligibility. Candidates will receive an eligibility email from CDR providing a link to the *Candidate Handbook* which contains testing policies and procedures. This link is also provided on the landing page of Pearson VUE's CDR Web Portal.

### **Scheduling and Paying for the Examination**

Within 48 hours of application approval, Pearson VUE sends eligible candidates an Authorization to Test an email which allows candidates to create an account and login to Pearson VUE's CDR Web Portal. Candidates schedule their exam and submit the examination fee of \$200 (USD) directly on Pearson VUE's web portal.

Candidates can schedule their exam appointment at one of more than 300 Pearson VUE test centers located throughout the US and selected international locations. To view available testing centers, please visit the Pearson VUE website: [www.pearsonvue.com/cdr](http://www.pearsonvue.com/cdr). Test center appointment availability will vary by test center. After scheduling an appointment, candidates will receive an email confirmation.

## **International Reciprocity Registration Eligibility Application**

This application and all required supporting, original documentation must be submitted in one packet. All fields must be completed for your application to be processed.

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### **Contact/Demographic Information**

#### **Academy Member Number (if applicable)**

Enter your name exactly as it appears on your government-issued photo identification; i.e., driver's license or passport. In order to test, your identification must exactly match your examination eligibility record information.

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<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Maiden Name</b>
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#### **Address**

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<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Country</b>
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<b>Date of Birth (MM/DD/YYYY)</b>	<b>Mother's Maiden Name</b>	<b>Email Address</b>
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<b>Primary Phone Number</b> (Circle Type: Home/Work/Cell)	<b>Alternate Phone Number</b> (Circle Type: Home/Work/Cell)
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### **Education Information**

For each degree, list the institution granting the degree, the degree received, and the date the degree was conferred.

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<b>College/ University</b>	<b>Degree Type</b>	<b>Date Conferred (MM/DD/YYYY)</b>
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### **Reciprocity Agreement**

Indicate which reciprocity agreement you have met to qualify for registration eligibility:

- Philippines Reciprocity - Philippine Professional Regulation Commission
- Dutch Reciprocity - Dutch Association of Dieticians
- Irish Reciprocity – Irish Nutrition and Dietetic Institute

**Name Change Form for Registration Eligibility**

**This form only needs to be completed if your name changes between the time you become eligible and the time you take the examination. Name change requests MUST include either an original marriage license, divorce decree or court order or a notarized copy. All fields of the application must be completed in order to update your record.**

\_\_\_\_\_  
**Academy Membership Number** (If Applicable)

**PREVIOUS INFORMATION** (The information that was submitted to CDR when you became registration eligible.)

\_\_\_\_\_  
Last Name (Please Print)                      First Name                      Middle Name/Initial                      Maiden Name

\_\_\_\_\_  
Email Address                      Date of Birth (MM/DD/YYYY)                      Mother's Maiden Name

**NEW INFORMATION** (Enter your name as it appears on your current, updated government-issued photo identification.)

\_\_\_\_\_  
Last Name                      First Name                      Middle Name/Initial

\_\_\_\_\_  
Address

\_\_\_\_\_  
City                      State                      Zip                      Country

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Primary Phone (Circle Type: Cell/Home/Office)                      Alternate Phone (Circle Type: Cell/Home/Office)

\_\_\_\_\_  
**CANDIDATE SIGNATURE**

\_\_\_\_\_  
**DATE**

**Mail completed form to:**  
**Rebecca Beavers**  
**Commission on Dietetic Registration**  
**120 South Riverside Plaza, Suite 2190**  
**Chicago, IL 60606-6995**