Registration Eligibility
Application Packet
International Reciprocity
Table of Contents

Instructions ................................................................. 2

Required Documentation by Reciprocity Agreement ......................... 2

Independent Foreign Degree Evaluation Agencies .......................... 3

Registration Eligibility Application Timeline .................................. 4

International Reciprocity Registration Eligibility Application ............. 5

RDE and RDNE Misuse Form .............................................. 6

Name Change Form for Registration Eligible Candidate ..................... 7
Commission on Dietetic Registration (CDR)
Standards for eligibility to take the registration examination for dietitians are established by CDR, the credentialing agency for the Academy of Nutrition and Dietetics (Academy). Please note that each country has its own credentialing agency with policies and procedures that an individual must comply with to meet the registration eligibility requirements to become credentialed as a dietitian in that country. Individuals who want to be credentialed in the United States by CDR as a Registered Dietitian (RD), Registered Dietitian Nutritionist (RDN), Dietetic Technician, Registered (DTR) or Nutrition and Dietetics Technician, Registered (NDTR) must comply with CDR requirements.

International Reciprocity Agreements
Reciprocity is extended to individuals who completed all certification requirements (didactic, supervised practice and examination) in the country with whom CDR has an agreement.

CDR currently has reciprocity agreements with the following foreign regulatory boards:

- Dietitians of Canada
- Dutch Association of Dieticians/Ministry of Welfare, Public Health and Culture
- Philippine Professional Regulation Commission
- Irish Nutrition and Dietetic Institute

Registration Eligibility Application Instructions
All individuals applying for registration eligibility through one of CDR’s reciprocity agreements must complete a Registration Eligibility Application and return this application along with the required documentation. The Registration Eligibility Application (which can be found on Page 5 of this application packet) must be filled out in its entirety. You will be asked for both your demographic information as well as information regarding your education.

The academic and practice documentation that must be submitted with an application varies by reciprocity agreement. Please refer to the following chart to verify which documentation needs to be included with your application.

For additional information, please contact CDR at cdrexams@eatright.org or by calling Rebecca Beavers at 800-877-1600, Ext. 4781 or Peggy Anderson at 800-877-1600, Ext. 4764.

<table>
<thead>
<tr>
<th>Required Documentation by Reciprocity Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submit appropriate original documentation with this application as indicated in the chart below.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reciprocity Agreement</th>
<th>Original Foreign Degree Equivalency Statement</th>
<th>Letter of Active Membership from Dietitians of Canada (DC)</th>
<th>Verification Form from Philippine Professional Regulation Commission Board of Nutrition and Dietetics</th>
<th>Verification Form from the Dutch Association of Dieticians/Ministry of Welfare, Public Health and Culture</th>
<th>Verification Form from the Irish Nutrition and Dietetic Institute</th>
<th>Signed RDE and RDNE Misuse Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canadian Reciprocity</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Dutch Reciprocity</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Philippine Reciprocity</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Irish Nutrition and Dietetic Institute</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

1 Submit a letter from DC confirming current active membership and which includes the signature of the designated official from that association.

2 Submit a Verification Form bearing the original signatures of the Commissioner and Chairman of the Philippine Professional Regulation Commission Board of Nutrition and Dietetics.

3 Submit a Verification Form bearing the original signature of the Chairman of the Dutch Association of Dieticians, Ministry of Welfare, Public Health and Culture

4 Submit a Verification Form bearing the original signature of the designated official of the Irish Nutrition and Dietetics Institute.
Independent Foreign Degree Evaluation Agencies

Applicants are required to submit a Foreign Degree Equivalency Statement with their application and must use one of the following Independent Foreign Degree Evaluation Agencies.

**Academic and Professional International Evaluation, Inc. (APIE)**
PO Box 5787
Los Alamitos, CA 90721-5787
562/594-6498
apie@msn.com
www.apie.org

**Foundation for International Services, Inc. (FIS)**
505 Fifth Avenue South, Suite 101
Edmonds, WA 98020
425/248-2255
Fax: 425/248-2262
info@fis-web.com
www.fis-web.com

**Academic Credentials Evaluation Institute, Inc. (ACEI)**
PO Box 6908
Beverly Hills, CA 90212
310/275-3530 or 800/234-1597
Fax: 310/275-3528
acei@acei1.com
www.acei1.com

**Globe Language Services, Inc.**
305 Broadway, Suite 401
New York, NY 10007
212/227-1994, fax: 212/693-1489
info@globelanguage.com
www.globelanguage.com

**American Education Research Corporation, Inc. (AERC)**
PO Box 996
West Covina, CA 91793-0996
626/339-4404
Fax: 626/339-9081
aerc@verizon.net
www.aerc-eval.com

**International Education Research Foundation (IERF)**
Credentials Evaluation Services, Inc.
PO Box 3665
Culver City, CA 90231
310/258-9451
www.ierf.org

**Bruscan Educational Information Services**
3317 Finley Road, Suite 214
Irving, TX 75062
214-693-3869
Fax: 972-600-8500
info@bruscan.com
www.bruscan.com

**Josef Silny & Associates**
International Education Consultants
7101 SW 102nd Avenue
Miami, FL 33173
305/273-1616
Fax: 305/273-1338 or 273-1984
info@jsilny.com
www.jsilny.com

**Center for Educational Documentation, Inc. (CED)**
PO Box 170116
Boston, MA 02117
617/338-7111
Fax: 617/338-7101
www.cedevaluations.com

**SpanTran: The Evaluation Company**
2400 Augusta Drive, Suite 451
Houston, TX 77057
713/266-8805
Fax: 713/789-6022
www.spantran.com

**Educational Perspectives (EP)**
P.O. Box A3462
Chicago, IL 60690-0353
312/421-9300
Fax: 312/421-9353
info@edperspective.org
www.edperspective.org

**World Education Services, Inc. (WES)**
Bowling Green Station
PO Box 5087
New York, NY 10274-8057
212/966-6311
info@wes.org
www.wes.org

**Foreign Credentials Services of America (FCSA)**
1910 Justin Lane
Austin, TX 78757
512/459-8428
Fax: 512/459-4565
info@foreigncredentials.org

WES — Branch Offices
Chicago - 312/222-0336
Miami - 305/358-6688
San Francisco - 415/677-9378
Washington DC - 202/331-2925
**Registration Eligibility Application Timeline**
The Registration Eligibility Application and all supporting original documentation must be mailed to CDR in one packet. CDR recommends that you send application materials via a traceable mail service so that you may track the progress and delivery of your documents. CDR is not responsible for any lost documentation sent by a candidate. Original documentation will be returned once an application had been received and processed. Please allow 3-5 days for processing of the eligibility application from the date CDR receives the mailing.

Once registration eligibility is established CDR will notify its testing agency, Pearson VUE, of applicant eligibility. Candidates will receive an eligibility email from CDR providing a link to the *Candidate Handbook* which contains testing policies and procedures. This link is also provided on the landing page of Pearson VUE’s CDR Web Portal.

**Scheduling and Paying for the Examination**
Within 48 hours of application approval, Pearson VUE sends eligible candidates an Authorization to Test an email which allows candidates to create an account and login to Pearson VUE’s CDR Web Portal. Candidates schedule their exam and submit the examination fee of $200 (USD) directly on Pearson VUE’s web portal.

Candidates can schedule their exam appointment at one of more than 300 Pearson VUE test centers located throughout the US and selected international locations. To view available testing centers, please visit the Pearson VUE website: www.pearsonvue.com/cdr. Test center appointment availability will vary by test center. After scheduling an appointment, candidates will receive an email confirmation.
International Reciprocity
Registration Eligibility Application

This application and all required supporting, original documentation must be submitted in one packet. All fields must be completed for your application to be processed.

Contact/Demographic Information

Academy Member Number (if applicable)

Enter your name exactly as it appears on your government-issued photo identification; i.e., driver’s license or passport. In order to test, your identification must exactly match your examination eligibility record information.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Maiden Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of Birth (MM/DD/YYYY)</th>
<th>Mother’s Maiden Name</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Primary Phone Number</th>
<th>Alternate Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Circle Type: Home/Work/Cell)</td>
<td>(Circle Type: Home/Work/Cell)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Education Information

For each degree, list the institution granting the degree, the degree received, and the date the degree was conferred.

<table>
<thead>
<tr>
<th>College/ University</th>
<th>Degree Type</th>
<th>Date Conferred (MM/DD/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College/ University</th>
<th>Degree Type</th>
<th>Date Conferred (MM/DD/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reciprocity Agreement

Indicate which reciprocity agreement you have met to qualify for registration eligibility:

- ☐ Canadian Reciprocity – Dietitians of Canada
- ☐ Philippines Reciprocity - Philippine Professional Regulation Commission
- ☐ Dutch Reciprocity - Dutch Association of Dieticians
- ☐ Irish Reciprocity – Irish Nutrition and Dietetic Institute
What does the term *registration eligible* mean?
The term *registration eligible* is used by the Commission on Dietetic Registration (CDR) to identify individuals who have met didactic and supervised practice requirements and have established eligibility to take the registration examination. CDR will verify upon request that an individual has met registration eligibility requirements and their eligibility date.

**RDE and RDNE Misuse:**
Over the years, the Commission on Dietetic Registration (CDR) has stated in Academy of Nutrition and Dietetics and the Accreditation Council for Education in Nutrition and Dietetics (ACEND) publications that neither RDE nor RDNE are credentials and that they should not be used. RDE is an acronym for Registered Dietitian (RD) Eligible and RDNE is an acronym for Dietitian Nutritionist (RDN) Eligible. Anyone can file a complaint with CDR regarding an individual using:

- RDE or RDNE
- RD Eligible or RDN Eligible
- Registered Dietitian Eligible or Registered Dietitian Nutritionist Eligible
- RD or RDN if they are not registered as an RD or RDN with CDR
- “rd” or “rdn” in an email address prior to passing the registration examination for dietitians

**Does the CDR recognize the use of RDE or RDNE?**
No. These terms are not professional designations or credentials. Both employers and the public find the use of these terms confusing. Appropriate terminology to use is “registration eligible” or job title; e.g., dietitian. If you are using the term RDE or RDNE, please discontinue use immediately and replace it with “registration eligible.” Individuals who use the terms RDE or RDNE are frequently reported to CDR regarding their misuse, and notified via a “cease and desist” order to discontinue its use.

*MUST BE COMPLETED IN BLUE INK*

By signing this form, you attest that you have read and understand CDR’s policies regarding the Misuse of *RDE and RDNE and its variations.*

<table>
<thead>
<tr>
<th>SIGNATURE OF APPLICANT</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>full name of applicant (please print)</td>
<td>email address</td>
</tr>
</tbody>
</table>
Name Change Form for Registration Eligibility

Note: This form only needs to be completed if your name changes between the time you become eligible and the time you take the examination. Name change requests **MUST** include either an original marriage license, divorce decree or court order or a notarized copy. All fields of the application must be completed in order to update your record. In order to test, your identification must exactly match your examination eligibility record information.

Academy Membership Number (If Applicable)

PREVIOUS INFORMATION (The information that was submitted to CDR when you became registration eligible.)

<table>
<thead>
<tr>
<th>Last Name (Please Print)</th>
<th>First Name</th>
<th>Middle Name/Initial</th>
<th>Maiden Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email Address | Date of Birth (MM/DD/YYYY) | Mother’s Maiden Name
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NEW INFORMATION (Enter your name as it appears on your current, updated government-issued photo identification.)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name/Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email Address

<table>
<thead>
<tr>
<th>Primary Phone (Circle Type: Cell/Home/Office)</th>
<th>Alternate Phone (Circle Type: Cell/Home/Office)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CANDIDATE SIGNATURE

Mail completed form to:
Rebecca Beavers or Peggy Anderson
Commission on Dietetic Registration
120 South Riverside Plaza, Suite 2190
Chicago, IL 60606-6995